

# Paterson Public School P & C Minutes

Date: 19 August 2019

Meeting opened: 7.03pm

Attendance: Matt Lowry, Danielle Cowled, Leah Gale, Alison Teasdale, Judy Styman, Amy Merchant, Danielle Crebert

Apologies: Michelle Wright, Sarah Jane Hazell, Adam Kidd, Robyn Cowan, Karen Ford

Minutes from last meeting were accepted as true and correct.

Moved: Danielle Cowled    Seconded: Leah Gale

## **Business Arising:**

1. P & C Volunteers Thank you dinner: Paterson Tavern has said we can use it as a venue. \$27pp for alternate meal seating, 2 courses (canapés additional). Danielle suggested \$5 - \$10 per person contribution and P & C pay the rest. Amy suggested that we need to check the P & C regulations as to whether this is an allowed use of P & C funds. Danielle will ring P & C Federation to find out. Amy will put a letter of thanks with the invitation for Total volunteers. Two suggested dates are 12 October or 5 November. Danielle will check both of these with the Tavern. Danielle will advise the Executive on both issues and then invitations will be sent out.

## **Correspondence**

None.

## **Presidents Report**

None.

## **Principal's Report**

Following on from the Principals report on the matter of PSSA student representation and whether the P & C can contribute towards the cost of that student representing the school; it was unanimously decided that as much as the P & C would like to assist, this is something that is outside the scope of the use of P & C funds.

With regard to the matter of uniforms as raised in the Principal's report and proposed uniform policy:

- It was confirmed that it is up to the school in consultation with the school community to set the policy and its enforcement
- The school jackets have been considered in the past but have always been considered too expensive to be viable for families
- One suggestion has been to sell the school crest / badge for ironing on to generic jackets / shorts / skirts

- It was decided that the P & C does not need to be involved in the decisions regarding alternate uniforms for students with a disability or religious circumstance or the frequency of out-of-uniform days
- It was decided that uniform policy can simply be reviewed as required.
- It was also suggested that all school arranged sporting events – swimming carnival, athletics carnival and cross country – should be open for students to wear their house colours
- With regard to consequences for repeated wearing of non-uniform items, the P & C decided that it should be the Principal’s sole discretion as she will be privy to the personal circumstances of the family
- With regard to jumpers / jackets it was decided that any design (eg: hood / no hood) is acceptable as long as it is plain solid navy without any prints, logos or embellishments.
- It was further decided that hair accessories should be limited to the school colours of navy, white, light blue and red / maroon.
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***Motion: That the uniform policy be changed to allow for “black shoes” rather than “black leather shoes”***

**Moved:** Leah Gale

**Seconded:** Judy Styman

### **Canteen Report**

Canteen has purchased a freezer, Thermomix and 2 x hot water urns with the grant money. There is approximately \$1,000 left. We are waiting on a price for a third drawer, it is estimated this will be around \$500 - \$600.

As per the Principal’s report it has been confirmed that there is the space and power requirements to allow for a dishwasher. A number of volunteers have requested a dishwasher be installed. Leah will contact the schools preferred supplier for quotes and others and bring to next meeting.

Danielle suggested that the canteen advertise it’s “homecooked” foods such as the pizzas.

The canteen menu for Term 3 has been approved as meeting the NSW Healthy School Canteen Guidelines.

Thank you to Amy for providing metal spoons for canteen to help with our aim of having more reusable cutlery. Metal forks would work well to replace the plastic ones that tend to get chewed but there is concern about them being too sharp. We will ask Sarah Jane for her thoughts and perhaps consider sporks

The Education Week survey to students suggested that they would like more variety in canteen. Leah will consider options for surveying the students for their opinions on what this could mean, keeping the Healthy School Canteen Guidelines in mind.

There is a crack in the cornice of canteen inside. We are concerned it may be water damage. We will raise this and the matter of replacing the timber bench with stainless steel with Sarah Jane so it can be raised with Asset Management.

### **Uniform Committee**

Old uniforms are out of the canteen and in the shipping container. Any suggestions on what to do with the old uniforms would be greatly appreciated. No report from uniform committee.

### **Treasurers Report**

Card - \$1,070.11

Cheque - \$22,934.04

Online saver - \$8,305.39

Total - \$32,309.90

See attached for Profit and Loss.

### **Tocal Report**

See attached.

Further to the report, Amy suggested that if we purchased 2 - 3 more gazebos that would fully cover our whole site. This will be costed and put to the next meeting.

The winner of the buggy has not been found, notwithstanding numerous efforts by the Tocal committee to locate them. Procedures regarding this possibility will be considered when printing and dealing with tickets next year. It was suggested that the current buggy be sold and the cost go to the purchase of next years prize. P & C will decide by motion at the next meeting what to do with the old buggy.

### **New Business**

1. Congratulations to Leah and Kerri for the Education Week award for their efforts in canteen.
2. Thank you to the Tocal Committee for their huge efforts in organizing yet another successful event.
3. Thank you to the students for their Education Week feedback on suggested improvements for the school, and to the teachers for organizing same. Matt will get students to collate the feedback for the P & C to consider.
4. Fathers Day stall – it was confirmed that this is not a fundraising effort for the P & C and some extra gifts have been ordered.
5. Fathers Day breakfast – we are waiting on notes to come back regarding helpers.
6. Playground improvements – Danielle has spoken to another school that is installing a netball court. Cost estimates are above \$100K. It was discussed that the first step for P & C is to get very clear on what the plan is for the playground. Danielle will organize someone to design a suggested plan for the playground improvements, that may potentially include a basketball court, an undercover all-weather play area, soccer nets. A plan will allow us

to apply for the numerous grants that are available and will ensure the playground is designed with all necessary considerations in mind. It was also suggested that the P & C Executive be able to apply for grants without the need for a general meeting by discussing the grant applications with other executive members. This was welcomed by those attending.

***Motion: That Danielle Cowled may spend up to the amount of \$800.00 in arranging for a site inspection and preparation of a plan for the playground improvements.***

***Moved: Amy Merchant***

***Seconded: Judy Styman***

7. Survey: Danielle has designed a survey that could be sent to PPS families for their input on the playground improvements and the use of P & C funds. It was agreed among those present that the opportunity is already open for anyone to attend P & C meetings or to contact the P & C President with any matters they wish to have considered at P & C and as such a survey is not necessary.
8. P & C meeting times: there was concern expressed at the lack of attendees at P & C meetings. It was suggested that meeting times could be changed to before school, immediately after school, or some other time. It was noted that in the past changes in meeting times have not improved attendance. It was suggested that online options such as Zoom conferencing might help to have people attend via video. This may especially be beneficial for the teachers, as there is concern that the teacher / Principal attending the meeting has to stay back, sometimes quite late, to be a part of the meeting.

Next meeting: 16 September 2019 at 7pm.

Meeting closed: 9pm